



WGSP Management Board Election Calendar

Academic

Year 2026/27

Step	Date / Period	Action	Notes
1. Determine Vacancies	End of June 2026	Management Board reviews which seats are up for election: 1-year terms expire for small/large/church/federation representatives; any GAPH 2-year term seats expiring.	Ensure a clear list of positions to be filled.
2. Open Nominations	1st July – 20th July 2026	Send email to all Headteachers requesting nominations for all vacant seats.	Include instructions and deadline for submission (end of August).
3. Close Nominations	21st July 2026	Deadline for submission of candidate nominations.	Late nominations cannot be accepted.
4. Prepare Voting Slips	1st – 5th September 2026	Partnership Co-ordinator prepares voting slips for all eligible voters.	Include candidate names, categories, and instructions.
5. Distribute Voting Slips	5th September 2026	Send voting slips to all Headteachers (or provide at first network meeting if in-person).	Ensure slips are clearly marked with submission deadline.
6. Voting Period	5th – 12th September 2026	Headteachers submit completed voting slips.	Voting can be via email or sealed envelopes depending on your process.
7. Count Votes / Confirm Results	13th – 15th September 2026	Management Board/Partnership Co-ordinator counts votes and confirms elected members.	Ensure transparency and record results in minutes.
8. Announce Elected Members	15th September 2026	Notify all Headteachers of election results.	Include term lengths and start date.
9. New Board Members Take Office	1st October 2026	Newly elected Board members officially begin their duties.	Aligns with academic year and management continuity.
10. Orientation / First Board Meeting	Oct-26	First formal Board meeting with new members; elect Chair, Vice Chair, and Treasurer for 1-year term.	Ensure new members receive constitution, financial info, and safeguarding policies.